

COTTINGHAM PARISH COUNCIL

MINUTES

Action

A meeting of the Parish Council was held on Wednesday 6<sup>th</sup> March 2019 at the Village Hall Annexe, Berryfield Road, Cottingham, commencing at 7.00 pm.

PRESENT – Cllrs. Grayson (Chairman), Davison, West-Robinson, Ashworth, Mrs. Sarayou Thomas-George, Adams, Curtis, Russell, P.T.Taylor (Clerk), Mrs. Diana Sharvil (Footpath Warden) and one member of the public.

1. Apologies for Absence and Acceptance - The Clerk reported that Borough Councillor R.W.Rutt would not be attending Parish Council meetings in the foreseeable future on the grounds of ill-health. Apologies were also received and accepted from PCSO Joe Devlin, NCC Cllr. Naden-Horley and Mr. Luke Montague (Prospective Councillor).
2. Declaration of Interest for Items on Agenda – None declared.
3. To Approve and Sign Minutes of Previous Meeting Dated 6<sup>th</sup> February 2019 – It was proposed by Cllr. Adams and seconded by Cllr. West-Robinson that the minutes be accepted as a true record.
4. Matters Arising from Previous Minutes (Action Plan – Cllr. Russell) – Cllr. Russell presented his report which included –
  - i) Unadopted road access to Royal George PH – Steve Morphy and Clerk to visit site and report back. Cllr. West-Robinson supported the action proposed but, advised the Council to take into account the risks regarding possible liability. The Clerk was asked to write to those residents affected pointing out the Council’s position. **Clerk**
  - ii) Church Wall – Steve Morphy be asked to complete capping of wall.
5. Reports from County and Borough Councillors – No representation.
6. Constabulary Matters – Cllr. Russell stated that he had nothing to add to the emails sent to members. The Council asked that representatives of “Neighbourhood Watch” be invited to a Parish Council meeting. **Clerk**
7. Public Participation –

At this point the Chairman opened the meeting for public participation

Mrs. Diana Sharvil (Footpath Warden) thanked those councillors who accompanied her on a recent walk of footpaths.

It was agreed that Cllr. Adams and the Clerk would visit the owner of the Golf Range at his home. **JA/Clerk**

Mr. Steve Morphy drew attention to recent break-ins in the area.

At this point the Chairman closed the meeting for public participation

Action

8. Planning –

a) To Ratify Decisions from Planning Committee Meetings – None held but concern was expressed over lack of information on Application 19/00089/DPA Extension at 49 Berryfield Road, in particular any supporting plans.

b) Neighbourhood Plan for Cottingham – The Clerk was asked to arrange the next meeting for 19th March 2019. **Clerk**

9. Highways, Footpaths, Road Safety & Transport –

a) Provision/Funding of Rural Bus Routes – The Chairman commented that there was nothing new but additional villages had expressed an interest.

b) Community Speedwatch – Cllr. Curtis reported on the success of the scheme and its deterrent element.

c) Grit Bins – The Council again considered the current problems and agreed to seek installations at –

- a) Berryfield Road (Hammerhead)
- b) Windmill Close (o/s No. 2)
- c) Ripley Road (Adjacent to No. 40)

The Clerk drew attention to an email from Mr. Luke Montague concerning the availability of two tonne of red salt. The Council noted the offer. **All**

10. Representational Matters –

a) Feedback from Meetings Attended by Councillors and Clerk – None.

b) Feedback from Sub-committees – None.

c) Village Fete – Cllrs. Russell and Adams stated their intention to meet the head teacher. **TR/JA**

d) Training – Cllr. Mrs. Sarayou Thomas-George expressed an interest in attending the “Off to a Flying Start” programme run by NCalc and the Clerk agreed to arrange. He informed the meeting of his own training session on Insurance, Risk Management and Asset Registers with SLCC. **Clerk**

11. The Dale –

a) Fencing (Phase 2) – Cllr. Curtis informed councillors that work would commence later in the month.

b) Pond Maintenance – The Clerk drew attention to the order (19/02) issued to R.W.Rutt in connection with the work.

c) Tree Survey – The Clerk informed councillors that he had agreed a start date of 24<sup>th</sup> April 2019 with BHA Trees.

Action

12. Village Maintenance –

- a) Corby Road Land/Wall – Ongoing work by Working Party.
- b) Damage by AWA during Pipe-laying – The Clerk commented that he had raised the complaint with AWA who had assured him of an investigation and report back. **Clerk**
- c) Community Walkabout – The Clerk reminded councillors of this event scheduled for 20<sup>th</sup> March 2019 (14.00 hrs.) **All**

13. Finance –

- a) To Pass a Resolution to Approve Payments to be made as per Schedule circulated –

<u>No.</u>	<u>Payee</u>	<u>Details</u>	<u>Amount (£)</u>
100051	CPRE	Subscription 2019	36.00
100052	AWA	Water to Trough (The Dale)	21.32
100053	Cott/Mid VHMC	Hall Hire Jan 7 & 16	36.00
100054	St. Mary Magdalene	Contrib – Churchyard 2018	300.00
100055	Steve Morphy	Bus Shelters & Maintenance	556.00
100056	LE 16 Ltd.	Newsletter Jan & Feb 2019	86.00
Yorkshire 1342	Cottingham Parish Council	Transfer of Funds	304.54

The Parish Council resolved that the above payments be made.

- b) Balances were given as –

14 <sup>th</sup> Feb	Santander	£30,058.02
15 <sup>th</sup> Feb	HSBC	£25,959.22
1 <sup>st</sup> Oct	Yorks Bank	£304.54

- c) Income Received/Invoices Raised – The Clerk informed the Council that he had received payment from NCC in respect of 2017 mowing in the village (£476.95) and had raised invoices against Mr. Simon Medwell (Grazing) and NCC 2018 Mowing with action to be followed up with Middleton & East Carlton Parish Councils and VAT.

14. Recreation Ground –

- a) Proposed New Village Hall – Cllr. West-Robinson informed the Council that he would be holding a Funding Workshop on 8<sup>th</sup> March 2019 at the Methodist Hall.

15. Correspondence Received & Circulated –

- i) Outlook – CPRE (Including Spring Party)
- ii) Clerks & Councils Direct (March 2019)

The Chairman asked councillors West – Robinson, Russell and the Clerk to join him in carrying out a review of the Council's Policies. **Clerk** to arrange. **Clerk**

16. Date of Next Meeting – Wednesday 3<sup>rd</sup> April 2019 Following Annual Meeting of Parish Council

Signed a true record –

\_\_\_\_\_ (Chairman)

\_\_\_\_\_ (Clerk)

\_\_\_\_\_ (Date)