

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. Box 8 in the column headed "Year ending 31 March 2021" in Section 2 of the AGAR – and will also agree to Box 7 are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpre be entered as negative figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2021

Prepared by (Name and Role):

Date:

		£	£
Balance per bank statements as at 31/3/21:			
Current Account	Unity Trust Bank	19,893.31	
Savings Account	Unity Trust Bank	<u>-</u>	19,893.31
Petty cash float (if applicable)	Non Held		-
Less: any un-presented cheques as at 31/3/21 (enter these as negative numbers)			
None		<u>-</u>	-
Add: any un-banked cash as at 31/3/21			
None			<u>-</u>
Net balances as at 31/3/21(Box 8)			<u><u>19,893.31</u></u>