

Issued: 24th May 2022

To: All Cottingham Parish Councillors

From: Ms Rachel Raj, Clerk to Cottingham Parish Council

Dear Councillors

You are hereby summoned to a meeting of Cottingham Parish Council to be held in the Village Hall Annex, Berryfield Road, Cottingham, LE16 8XB on **Wednesday 1st June 2022** at 7:00pm when the following business will be transacted.

Please will all attendees observe all current COVID-19 Safety Government Rule and Guidelines.

- 22/521** Receive and approve apologies for absence.
- 22/522** Receive declarations of interest under the Councils Code of Conduct relating to business on the agenda. *(Members should disclose any pecuniary interest in the business to be discussed and are reminded that, unless a dispensation has been granted, the disclosure of a Disclosable Pecuniary Interest will require that member withdraws from the meeting room during the transaction of that item of business).*
- 22/523** Receive and approve for signature the minutes of the Annual Parish Meeting and Parish Council Meeting held on Wednesday 4th May 2022.
- 22/524** Note of matters arising from the above minutes not included on this agenda for report only.
- 22/525** Report from North Northants Council.
- 22/526** Constabulary matters and Police Liaison update.
- 22/527** Public participation *(Parishioners are invited to address the council. The duration of this session is at the discretion of the Chair, but will normally not exceed 15 minutes. Speakers should address their representations through the Chair of the meeting).*
- 22/528** Representative matters:
Feedback from outside meetings attended by Councillors or the Clerk during May.
- 22/529** Reports from sub-committees, working groups and portfolio holders not included elsewhere on the agenda:
- Finance Working Group
 - The Mill Community Hub Board of Trustees.
 - Cottingham cum Middleton Village Hall Management Committee.
 - Community Engagement and Communications (incorporating PC Website).
 - Friends of Green Spaces
 - Road Safety and Highways Working Group
 - The Dale liaison group
 - Footpath Wardens Report
- 22/530** Planning Sub-Committee Meeting
- a) Meetings during May.
- b) Little Meadow, Oakley Park & Peasdale Hill Field – Update on Appeals.

- 22/531** Village Environment/Maintenance -
Trees on Glover Court verge at rear of Berryfield Road
- 22/532** General Parish Council matters-
Consultations (NNC and other).
- 22/533** Governance -
Policy and governance documents (to be authored and reviewed).
- 22/534** Councillor and Clerk matters (e.g., training, holidays, anticipated absences).
- 22/535** Finance.
a) To pass a resolution to approve payment to be made as per schedule circulate prior to the meeting.
b) Balances.
c) Income Received / Invoices Raised.
d) Audits - updates
- 22/536** Correspondence received and circulated.
- 22/537** Close and date of next meeting -
Proposed July Parish Council Meeting Wednesday 6th July 2022 at 7pm.



Ms R Raj
Clerk to Cottingham Parish Council.