

Minutes of the Annual Cottingham Parish Council Meeting held on Wednesday 4th May 2022 at 7.00pm at Cottingham Village Hall Annex, Berryfield Road, Cottingham. This meeting may also be referred to as the Annual General Meeting of Cottingham Parish Council.

Attendees: Cllr G West-Robinson (Chair)
Cllr D Grayson (Vice Chair)
Cllr O Davison
Cllr T Russell
Cllr M Curtis
Cllr A Mackie
Cllr S Morphy

Ms R Raj (Clerk)

	Action
<p>22/502 – Election of Chair 2022/23</p> <p>RESOLVED to nominate that Cllr West Robinson continue as Chairperson of Cottingham Parish Council for council year May 2022 – May 2023. Cllr West-Robinson accepts. Proposed Cllr Davison and Seconded Cllr Grayson, vote – all in favour (except 1 abstain – Cllr West-Robinson).</p>	
<p>22/503 – Declaration and signed acceptance of office. Cllr West-Robinson and The Clerk to sign the acceptance of office.</p>	
<p>22/504 – Election of Vice-Chair 2022/23</p> <p>RESOLVED to nominate that Cllr Grayson continue as Vice-Chairperson of Cottingham Parish Council for council year May 2022 – May 2023. Cllr Grayson accepts. Proposed Cllr West-Robinson and Seconded Cllr Davison, vote – all in favour (except 1 abstain – Cllr Grayson).</p>	
<p>22/505 – Declaration and signed acceptance of office. Cllr Grayson and The Clerk to sign the acceptance of office.</p>	
<p>22/506 – Confirmation of, and appointments to, Sub-Committees, Working Groups, Portfolio Roles and representations (see below):- RESOLVED to continue the Working Group of Community Engagement and Communications as this has been a successful addition to Cottingham's Groups and Committees. Proposed Cllr Davison and Seconded Cllr Mackie, vote – all in favour.</p>	

Portfolio role/working group/sub-committee	Agreed Members of this incumbent(s)	Notes
'The Dale' liaison	Cllrs Davison and Morphy	Portfolio role

Tree Warden	Cllrs Davison and Morphy	Portfolio role
Friends of Green Spaces working group	Cllrs West-Robinson	Working group convened by Cllr W-R. Cllrs are welcome to attend along with members of the public
Police liaison	Cllrs Russell and Maclean-Bowman	Portfolio role
Road Safety Working Group/Highways	Cllrs Russell, Grayson and Maclean-Bowman	Working Group – it was agreed to rename this group Road Safety and Highways Working Group .
Parish Council Website		<i>It was agreed to merge this role with Community Engagement and Communications (see below)</i>
Community Engagement and Communications	Cllrs West-Robinson, Bates and Morphy.	Agreed to continue the Community Engagement and Communications group and incorporate the Website role.
The Mill Community Hub Board of Trustees	Cllrs West-Robinson and Davison	Representative role. Cllr Curtis also attends Copyholder capacity
Cottingham cum Middleton Village Hall Management Committee	Cllrs Curtis and Russell	Representative role. Cllr West-Robinson also attends as a Mill representative
Finance Working Group	Cllrs West-Robinson, Russell, Davison, Curtis and Mackie	Working Group. The Clerk's attendance is critical as RFO
Planning Sub-Committee	Cllrs Davison and Maclean-Bowman	Sub-Committee. All members of the council are invited to attend Planning Sub-Committee meetings.
Footpath Warden	Mrs S Dixon	Portfolio role held by a non-Cllr
Governance	Cllrs Grayson and West-Robinson	Working Group. Clerk's involvement is critical as Clerk and Proper Officer

<p>22/507 – Receive annual reports from all the above.</p> <p>The suite of reports to be accepted and uploaded onto the website for future reference. RESOLVED to accept all the reports. Proposed Cllr West-Robinson and Seconded Cllr Grayson, vote – all in favour.</p>	
Meeting Closed at 7.35pm	

Signed Chairman _____

Date _____