

Issued: 31st August 2022

To: All Cottingham Parish Councillors

From: Ms Rachel Raj, Clerk to Cottingham Parish Council

Dear Councillors

You are hereby summoned to a meeting of Cottingham Parish Council to be held in the Village Hall Annex, Berryfield Road, Cottingham, LE16 8XB on **Wednesday 7th September 2022** at 7:00pm when the following business will be transacted.

- 22/584** Receive and approve apologies for absence.
- 22/585** Receive declarations of interest under the Councils Code of Conduct relating to business on the agenda. *(Members should disclose any pecuniary interest in the business to be discussed and are reminded that, unless a dispensation has been granted, the disclosure of a Disclosable Pecuniary Interest will require that member withdraws from the meeting room during the transaction of that item of business).*
- 22/586** Receive and approve for signature the minutes of the Parish Council meeting 6th July and the Extraordinary Parish Council meeting held on Thursday 4th August 2022.
- 22/587** Note of matters arising from the above minutes not included on this agenda for report only.
- 22/588** Report from North Northants Council.
- 22/589** Constabulary matters and Police Liaison update including
- 22/590** Public participation *(Parishioners are invited to address the council. The duration of this session is at the discretion of the Chair, but will normally not exceed 15 minutes. Speakers should address their representations through the Chair of the meeting).*
- 22/591** Representative matters – including:
- Feedback from outside meetings attended by Councillors or the Clerk during July/August.
 - NCALC AGM Saturday 1st October 22 – Kettering Park Hotel.
 - NCALC Environmental Conference 22nd November 22 – Zoom.
- 22/592** Reports from sub-committees, working groups and portfolio holders not included elsewhere on the agenda:
- Finance Working Group
 - The Mill Community Hub Board of Trustees.
 - Cottingham cum Middleton Village Hall Management Committee.
 - Community Engagement and Communications (incorporating PC Website) including:
 - Changing website platform & web services supplier
 - Friends of Green Spaces
 - Road Safety and Highways Working Group
 - The Dale liaison group
 - tree planting area fencing
 - topping plans

- removal of existing memorial tree fencing
- Footpath Warden
 - Warden's report
 - Update on path clearing
 - Update on campaign re: NNC and landowner responsibilities

22/593 Planning Sub-Committee
 a) Meetings during July/August.
 b) Little Meadow, Oakley Park & Peasdale Hill Field – Update on Appeals.

22/594 Village Environment/Maintenance
 a) dog poo offenders and CPC options/actions
 b) Proposal of purchasing a 'Blood Box' report from Cllr Russell
 c) Big Pic 19th – 25th September 22.

22/595 General Parish Council matters
 a) Proposed First Aid Training from North Northants First Responders.
 b) Consultations (NNC and other).
 c) Update on agreed actions re: walkabout, drain measuring etc

22/596 Governance -Terms of reference for Committee meetings

22/597 Councillor and Clerk matters (e.g., training, holidays, anticipated absences).

22/598 Finance.
 a) To pass a resolution to approve payment to be made as per schedule circulate prior to the meeting.
 b) Balances.
 c) Income Received / Invoices Raised.
 d) Audits – External audit completed and comments received.

22/599 Correspondence received and circulated.

22/600 Close and date of next meeting -
 Proposed October Parish Council Meeting: Wednesday 5th September 2022 at 7pm.



Ms R Raj
 Clerk to Cottingham Parish Council.