

Issued: 26th October 2022

To: All Cottingham Parish Councillors

From: Ms Rachel Raj, Clerk to Cottingham Parish Council

Dear Councillors

You are hereby summoned to a meeting of Cottingham Parish Council to be held in the Village Hall Annex, Berryfield Road, Cottingham, LE16 8XB on **Wednesday 2nd November 2022** at 7:00pm when the following business will be transacted.

- 22/621** Receive and approve apologies for absence.
- 22/622** Receive declarations of interest under the Councils Code of Conduct relating to business on the agenda. *(Members should disclose any pecuniary interest in the business to be discussed and are reminded that, unless a dispensation has been granted, the disclosure of a Disclosable Pecuniary Interest will require that member withdraws from the meeting room during the transaction of that item of business).*
- 22/623** a) Receive and approve for signature the minutes of the Parish Council meeting held on Wednesday 7th September 2022.
b) Receive and approve for signature the minutes of the Parish Council meeting held on Wednesday 5th October 2022.
- 22/625** Note of matters arising from the minutes of previous Parish Council meetings not included on this agenda.
- 22/626** Report from North Northants Council.
- 22/627** Constabulary matters and Police Liaison update.
- 22/628** Public participation *(Parishioners are invited to address the council. The duration of this session is at the discretion of the Chair, but will normally not exceed 15 minutes. Speakers should address their representations through the Chair of the meeting).*
- 22/629** Representative matters, feedback from outside meetings attended by Councillors or the Clerk during October.
- 22/630** Reports from sub-committees, working groups and portfolio holders not included elsewhere on the agenda:
- Road Safety and Highways Working Group
 - Cottingham highways matters – attended by Sarah Barnwell, North Northants Council Highways Department
 - Finance Working Group
 - The Mill Community Hub Board of Trustees.
 - Cottingham cum Middleton Village Hall Management Committee.
 - Community Engagement and Communications (incorporating PC Website) including:
 - Changing website platform & web services supplier
 - Coronation 6th May 2023 – preliminary ideas
 - Friends of Green Spaces

- Update on Corby Rd - Stonepit Drive path project
- The Dale liaison group
 - Queen's Green Canopy – what are our plans
 - memorial tree fencing – update
 - other types of memorial in the Dale (e.g., furniture)
- Footpath Warden

22/631

Planning Sub-Committee

- a) Meetings during October
- b) Little Meadow, Oakley Park & Peasdale Hill Field – Update on Appeals.

22/632

Village Environment/Maintenance

- a) Quotation on printed Dog Poo signs
- b) School Sign update
- c) Winter preparation – grit bins

22/633

General Parish Council matters

- a) Proposed First Aid Training from North Northants First Responders.
- b) Consultations (NNC and other).
- c) Update on agreed actions re: walkabout, drain measuring etc
- d) Warm spaces initiative
- e) Register of interests

22/634

Governance

- a) Terms of reference for Committee meetings
- b) CPC new S137 grant policy
- c) Asset Mapping Project – update from NCALC

22/635

Councillor and Clerk matters (e.g., training, holidays, anticipated absences).

- a) Clerk holiday 21st November for 1 week.
- b) Agree on January's meeting date – Wednesday 4th or 11th January 2023

22/636

Finance

- a) To pass a resolution to approve payment to be made as per schedule circulate prior to the meeting.
- b) Balances.
- c) Income Received / Invoices Raised.

22/637

Correspondence to Council received by, and circulated by, the Clerk

22/638

Close and date of next meeting

Proposed next Parish Council Meeting: Wednesday 7th December 2022 at 7pm.



Ms R Raj

Clerk to Cottingham Parish Council.