

Issued: 1<sup>st</sup> December 2022

To: All Cottingham Parish Councillors

From: Ms Rachel Raj, Clerk to Cottingham Parish Council

Dear Councillors

You are hereby summoned to a meeting of Cottingham Parish Council to be held in the Village Hall Annex, Berryfield Road, Cottingham, LE16 8XB on **Wednesday 7<sup>th</sup> December 2022** at 7:00pm when the following business will be transacted.

- 22/641** Receive and approve apologies for absence.
- 22/642** Receive declarations of interest under the Councils Code of Conduct relating to business on the agenda. (*Members should disclose any pecuniary interest in the business to be discussed and are reminded that, unless a dispensation has been granted, the disclosure of a Disclosable Pecuniary Interest will require that member withdraws from the meeting room during the transaction of that item of business*).
- 22/643** Receive and approve for signature the minutes of the Parish Council meeting held on Wednesday 2<sup>nd</sup> November 2022.
- 22/644** Note of matters arising from the minutes of previous Parish Council meetings not included on this agenda.
- 22/645** Report from North Northants Council.
- 22/646** Constabulary matters and Police Liaison update.
- 22/647** Public participation (*Parishioners are invited to address the council. The duration of this session is at the discretion of the Chair, but will normally not exceed 15 minutes. Speakers should address their representations through the Chair of the meeting*).
- 22/648** Representative matters, feedback from outside meetings attended by Councillors or the Clerk during November.
- Welland Wanderer bus service (Cllr Grayson)
  - Parish Council Network Event - Cost of Living (Cllr Grayson)
  - NCALC Climate Conference (Cllrs West-Robinson & Morphy)
- 22/649** Reports from sub-committees, working groups and portfolio holders not included elsewhere on the agenda:
- Road Safety and Highways Working Group
  - Finance Working Group
    - Update on budget drafting and proposed next steps
  - The Mill Community Hub Board of Trustees.
  - Cottingham cum Middleton Village Hall Management Committee.
  - Community Engagement and Communications (incorporating PC Website) including:
    - Website - update on progress and next steps
    - Coronation 6<sup>th</sup> May 2023 – update on correspondence with MPC
  - The Dale

- Water issues
- Trees
- Friends of Green Spaces
  - Projects (planting, bulb donation scheme etc)
  - Membership
- Footpath Warden
- Governance
  - ToRs for Committees & Working Groups (Cllr Grayson)
  - Internal audits (Cllrs Russell & West-Robinson)
  - S137 Grant scheme - update

**22/650**

Planning Sub-Committee

- a) Approve the minutes of meeting held on 15<sup>th</sup> November
- b) Appeal for Ganders Farm update (Cllr Grayson)
- c) Little Meadow, Oakley Park & Peasdale Hill Field – Update on Appeals.

**22/651**

Village Environment/Maintenance

- a) Artwork and Quotation approval on printed Dog Poo signs
- b) School Sign update
- c) Winter preparation – grit bins

**22/652**

General Parish Council matters

- a) Proposed First Aid Training from North Northants First Responders.
- b) Consultations (NNC and other).
- c) Update on agreed actions re: walkabout, drain measuring etc
- d) Fence on 'wibbly wobbly' path

**22/653**

Councillor and Clerk matters (e.g., training, holidays, anticipated absences).

- a) Clerk Christmas holiday dates

**22/654**

Finance

- a) To pass a resolution to approve payment to be made as per schedule circulate prior to the meeting.
- b) Balances.
- c) Income Received / Invoices Raised.

**22/655**

Correspondence to Council received by, and circulated by, the Clerk

**22/656**

Close and date of next meeting

Proposed next Parish Council Meeting: Wednesday 4<sup>th</sup> January 2023 at 7pm.



Ms R Raj

Clerk to Cottingham Parish Council.