

Issued: 25th January 2023

To: All Cottingham Parish Councillors

From: Ms Rachel Raj, Clerk to Cottingham Parish Council

Dear Councillors

You are hereby summoned to a meeting of Cottingham Parish Council to be held in the Village Hall Annex, Berryfield Road, Cottingham, LE16 8XB on **Wednesday 1st February 2023** at 7:00pm when the following business will be transacted.

- 23/677** Receive and approve apologies for absence.
- 23/678** Receive declarations of interest under the Councils Code of Conduct relating to business on the agenda. (*Members should disclose any pecuniary interest in the business to be discussed and are reminded that, unless a dispensation has been granted, the disclosure of a Disclosable Pecuniary Interest will require that member withdraws from the meeting room during the transaction of that item of business*).
- 23/679** Receive and approve for signature the minutes of the Parish Council meeting held on Wednesday 11th January 2023.
- 23/680** Note of matters arising from the minutes of previous Parish Council meetings not included on this agenda.
- 23/681** Report from North Northants Council.
- 23/682** Constabulary matters and Police Liaison update.
- 23/683** Public participation (*Parishioners are invited to address the council. The duration of this session is at the discretion of the Chair, but will normally not exceed 15 minutes. Speakers should address their representations through the Chair of the meeting*).
- 23/684** Representative matters, feedback from outside meetings attended by Councillors or the Clerk during January.
- 23/685** Reports from sub-committees, working groups and portfolio holders not included elsewhere on the agenda:
- Road Safety and Highways Working Group
 - Update on proposal to apply for yellow lines on the corner of high street and a barrier along the grass/road edge.
 - Community Engagement and Communications (incorporating PC Website) including:
 - Website - update on progress and next steps
 - The Dale
 - Permitting memorials other than trees – options and decisions
 - Footpath Warden
- 23/686** Planning Committee
 - Approve the minutes of meeting held on 19th January
- 23/687** Village Environment/Maintenance
 - School Sign update

- 23/688** General Parish Council matters
- a) Land behind PC's garage
 - b) Proposed First Aid Training from North Northants First Responders.
 - c) Consultations (NNC and other).
 - d) Village walk about rescheduled date to agree.
- 23/689** Councillor and Clerk matters (e.g., training, holidays, anticipated absences).
- 23/690** Finance/FWG follow-up
- a) To pass a resolution to approve payment to be made as per schedule circulate prior to the meeting.
 - b) Balances.
 - c) Income Received / Invoices Raised.
- 23/691** Correspondence to Council received by, and circulated by The Clerk
- 23/692** Close and date of next meeting
- Proposed next Parish Council Meeting: Wednesday 1st March 2023 at 7pm.



Ms R Raj
Clerk to Cottingham Parish Council.