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Minutes of Cottingham Parish Council held on Wednesday 11<sup>th</sup> January 2023 at 7:00 pm at Cottingham Village Hall Annex, Berryfield Road, Cottingham.

Attendees: Cllr G West-Robinson (Chair)

Cllr D Grayson Cllr O Davison Cllr T Russell Cllr M Curtis Cllr A Mackie

Cllr T Mclean-Bowman

Ms R Raj (Clerk)

Cllr Kevin Watt – NNC Ward Councilor

PC Brad Wilson

1 member of the public

	Action
22/660 – Receive and approve apologies for absence. Cllrs Bates and Morphy,	
<b>22/661</b> – To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.  None received.	
22/662 – To receive and approve for signature the minutes of the Parish Council Meeting held on Wednesday 7 <sup>th</sup> December 2022.  RESOLVED – The minutes to be signed by the Chair as a correct record of the meeting.  Proposed Cllr Grayson and Seconded Cllr West-Robinson, voted – all Councillors in favour who were present at this meeting.	
22/663 – Notes of matters arising from the minutes of previous Parish Council meetings not included on this agenda.  22/648 – Welland Wonder Bus Service currently has no update on the service going forward. A meeting is planned for next week of all the local parish's, Cllr Grayson will attend.  22/645 – Cllr Davison highlighted and passed the information on that the cycling route discussed by Cllr Watt last month is showing on the map running along the main road from Corby to East Carlton and not through the village.  22/629 – Cllr West-Robinson asked if there was an update on the highways land and trees at the	DG KW &
top of Glover Court from Cllr Watt. Nothing to report at this time.  22/664 – Report from North Northants Council.  Cllr Watt updated Council on the parliamentary boundary changes means Cottingham will now sit under the MP for the Kettering area - Mr Philip Hollobone.	GWR

Cllr West-Robinson after speaking with the Chair of Middleton PC has sent Cllr Watts a proposal for the empowerment funding available via the ward Councillors for community winter project. Cllr Watt will assess the proposal and come back to the council with a decision. The Ward Councillors are reducing in numbers from 78 Councillors to 70 and the 3 ward Councillors covering our parish have suggested they keep their current 9 parishes and add in Brigstock to complete the required number of constituents they serve. It is not clear when the consultation for this matter closers or when the changes will be finalised to allow the parish to comment on. The Clerk will look into these dates. Cllr Watt is still waiting to hear back from Housing regarding the vegetation growing around the garages on Berryfield Road. He has come and cut some of it back himself	CLERK TR & KW
22/665 – Constabulary matters.  PC Wilson updated the council on his current work situation between the Corby town centre and his usual rural patch. Our PCSO Chris Asante-Ampaduh is still covering Cottingham. The Corby station are currently recruiting 4 new staff members and once these are in place, PC Wilson will hopefully return to his normal duties. It is not clear if the new parliamentary boundary will affect our policing coverage by Corby or if we will switch to a Kettering officer.  The policing priorities for this year have been set as road safety, drug dealing, misuse of drugs and anti-social behaviour.  PC Wilson has requested the Beat Bus visit the village on the following 2 mornings for a surgery 14 <sup>th</sup> February and 14 <sup>th</sup> July. A poster and confirmation details to advertise this will be for sent to The Clerk. If the village would like the Beat Bus to attend upcoming events, we need to get the request in asap.  Cllr Mackie enquired if there is an update on the operation and door to door enquiries that took place last summer in the Millfield Rd/Stonepit Drive area. PC Wilson to follow this up and report back.	CLERK GWR
Cllr Russell continues to forward the Northamptonshire Police Alerts to Councillors.  22/666 – Public Participation.  Land owner off Rockingham Road requested information following an outline planning	TR
application placed with NNC last summer as no information has been received from them. The council explained how Cottingham's Neighbourhood Plan will affect his application. Cllr Watt took the details away to chase up a response from NNC planning department.	KW
22/667 – Representative Matters feedback from outside meetings attended by Councillors or The Clerk during December.  Cllr Davison attended the Corby Town Board meeting and reported how a large grant has been awarded to spend on services in Corby such as a new 6th form college.	
<ul> <li>22/668 – Reports from Sub-committees, working groups and portfolio holders not included elsewhere on the agenda:         <ul> <li>Road Safety and Highways Working Group – The group met on 10<sup>th</sup> January but due to personnel circumstances Susanne Preston could not make this meeting. Cllr Russell is updating the minutes and will share with the council when they are complete. It was agreed the at the meeting to put the follow proposals to the council –</li> <li>RESOLVED to approach Highways to paint double yellow lines on the corner of High Street heading down the hill from the Hunting Lodge driveway round to the Berry Close. Proposed Cllr Grayson and Seconded Cllr West-Robinson, voted – all in favour.</li> </ul> </li> <li>RESOLVED that the council install a barrier on the edge of grass verge on the same bend to protect the grass from cars parking on it. Proposed Cllr Grayson and Seconded Cllr West-Robinson, voted – all in favour.</li> </ul>	CLERK DG,
The Road Safety WG to liaise with Steve Morphy as to a suitable barrier – posts or	TBM, TR

& CLERK

boulders etc.

- <u>The Mill Community Hub Board of Trustees</u> Meeting planned for next week but as before the main focus is still completing the car park.
- <u>Village Hall Management Committee ("VHMC")</u> Nothing new to report, looking into cost of alternatives to light the hall and replacing the recently vandalised window.
- <u>Community Engagement and Communications</u> (incorporating PC Website) —
   Update and progress on next steps of the new website project, Cllr West-Robinson and Charley have started the first stage of planning the layout/menus on the Netwise platform.
- The Dale
  - Water Issues: Cllr West-Robinson has put forward a proposal to Mr Freestone for an annual fee to use the water supplied into his field beyond the dale trough. This would be for sheep grazing in his field only. We wait for a response.
  - Most of the tree and hedge planting planned is now complete. The separate
    previous memorial fencing and young sapling have now been removed and the
    sapling replanted in the main fenced area. The need for an option to water the
    planted sapling in the summer to be discussed and agreed.
- <u>Friends of Green Spaces (FroGS)</u> Meeting planned for Thursday 12<sup>th</sup> January at 7pm. Lots of bulbs have now been planted along the zig zag path.
- Footpath Warden –

Thank you to our Footpath Warden for the monthly report which was shared with Council ahead of the meeting. Permission has been sought and it was agreed to share this report going forward with land owners and NNC so they can see the information reported on the paths which cross their land.

CLERK

## Governance –

ToRs for Committees and Working Groups (Cllr Grayson)

**RESOLVED** to accept the ToR produced for the Planning Committee, Proposed Cllr Davison and Seconded Cllr West-Robinson, voted – all in favour.

It was unresolved by the council to accept the terms of reference for the Road Safety and Highways and Finance groups.

- Internal audits (Cllr Russell & West Robinson) The Clerk to arrange an audit check with Cllr Russell.
- S137 Grant Scheme Update: The policy is completed and will be revisited towards the end of the financial year when the final bank account balance is available.

## 22/669 - Planning Sub-Committee

a) Approval of minutes of meeting held on 14<sup>th</sup> December.

**RESOLVED** to accept the minutes, Proposed Cllr Grayson and Seconded Cllr Davison, voted – all in favour.

Amendment received to an application for 11a Water Lane which the council commented on in December. The co-chairs of the planning committee to discuss and decided if a meeting is required.

OD, TMB CLERK

- b) Appeal for Ganders Farm update (Cllr Grayson)
- No further update has been received on the outcome of this appeal at this time.
- c) Oakley Park, Land to south of Oakley Park & Peasdale Hill Field.

The appeals maybe split into Oakley Park's 2 applications and Peasdale Hill Field application. Dates of the appeals have not yet been confirmed.

## 22/670 - Village Environment/Maintenance

	<ul> <li>a) Updating on printing Dog Poo signs</li> <li>The signs have been collected from the printed and The Clerk will work out where these will now be put up in the village. Cllr Mclean-Bowman and West-Robinson agreed to help.</li> <li>b) School Sign update – Cllr West-Robinson agreed to follow up the pole make with the installation company.</li> <li>c) Winter preparation – The grit bins are currently full this item can now be removed from the next agenda</li> </ul>	GWR, TMB & CLERK GWR CLERK		
22/671 – General Parish Matters				
	a) Land behind PC's garage.			
This is project will be handled and hopefully brought to a final conclusion by Cllrs Grayson and Curtis. A written valuation and conveyance solicitor are required.				
	b) Proposed First Aid Training from North Northants First Responders.	CLERK		
	The elerk to chase up available dates going for ward.	CLLKK		
	c) Consultation (NNC and Other).			
	Nothing new to report. d) Agreed on village walkabout date.			
	Friday 20 <sup>th</sup> January meeting at Riley Road at 11am for all Councillors able to attend			
	e) Fence on 'Wibbly Wobbly' path.	All		
	Still waiting on a revised quotation from Steve Morphy, the PC's village maintenance			
	contractor.	CLERK		
		CLERK		
-	<ul> <li>Councilor and Clerk matters (e.g. training, holiday, anticipated absence).</li> </ul>			
	uncil have been informed a resignation email has been received from Colin Bates.			
<b>RESOLVED</b> to accept this resignation. Proposed Cllr West-Robinson and Seconded Cllr Davison, voted – all in favour.				
It was agreed to send a letter to Colin thanking him for all his help and time whist serving on				
Cottingham Parish Council.				
22/672				

## **22/673** – Finance

a) To pass resolution to approve payment to be made as per schedule circulated prior to the meeting.

**RESOLVED** – Proposed Cllr Grayson and Seconded Cllr Mackie, voted – all in favour.

Payee	Details	Total	VAT@	Legal Authority
		Amount £	20%	
Rachel Raj	Expenses for December 2022	46.69	1.66	LGA 1972 s.112
Wave	Water Charge	18.55	-	
VHMC	December Hall Hire	33.00		LGA 1972 s.111 & s.150
NCALC	Climate Conference – GWR & SM	132.00	22.00	
*Riverside	Printing of Dog Poo Signs and	138.00	23.00	
Printers	making drill holes			

<sup>\*</sup>Added after the report was sent to the council members

b) Balances

Balance of Unity Trust accounts as at 11<sup>th</sup> January 2023 –

Current Acc. £12,872.68 inc. £18 service charge taken on 31<sup>st</sup> December

Savings Acc. £15,093.95 inc. £48.76 interest charge received on 31<sup>st</sup> December

c) Income received – £420 from Grazing invoice 2022

Invoices raised – nothing raised.

d) Agree and accept the PC budget for 2023/24 financial year.

**RESOVLED** to agree the budget produced by the Finance Working Group - £23,540

Proposed Cllr Davison and Seconded Cllr Mackie, Voted – all in favour.

e) Agree the precept figure of £20,977 proposed by the Finance Working Group is submission to NNC for 2023/24 financial year.

<b>RESOLVED</b> The Clerk to submitted the PC's precept form for 2023/24 as £20,977 Proposed Cllr Grayson and Seconded Cllr Davison, Voted – all in favour.	
	CLERK
22/674 – Correspondence received and circulated including: Cllr Curtis has received an email asking if the council will like to take part in a speed watch	
exercise in 2023. <b>RESOVELD</b> to accept this offer, Proposed Cllr West-Robinson and Seconded Cllr	
Russell, Vote – all in favour.	MC
The Clerk to share Sarah Barwell's reply with the whole council.	CLERK
22/675 – Close time and date of next meeting	
Meeting closed at 9.20pm.	
Next Parish Council meeting agreed for Wednesday 1 <sup>st</sup> February 2023 at 7pm.	ALL

Signed Chairman_	
Date	