

Issued: 29th March 2023

To: All Cottingham Parish Councillors

From: Ms Rachel Raj, Clerk to Cottingham Parish Council

Dear Councillors

You are hereby summoned to a meeting of Cottingham Parish Council to be held in the Village Hall Annex, Berryfield Road, Cottingham, LE16 8XB on **Wednesday 5th April 2023** at 7:00pm when the following business will be transacted.

- 23/715** Receive and approve apologies for absence
- 23/716** Receive declarations of interest under the Councils Code of Conduct relating to business on the agenda. *(Members should disclose any pecuniary interest in the business to be discussed and are reminded that, unless a dispensation has been granted, the disclosure of a Disclosable Pecuniary Interest will require that member withdraws from the meeting room during the transaction of that item of business)*
- 23/717** Receive and approve for signature the minutes of the Parish Council meeting held on Wednesday 1st March 2023
- 23/718** Note of matters arising from the minutes of previous Parish Council meetings not included on this agenda
- 23/719** Report from North Northants Council
- 23/720** Constabulary matters and Police Liaison update
- 23/721** Public participation *(Parishioners are invited to address the council. The duration of this session is at the discretion of the Chair, but will normally not exceed 15 minutes. Speakers should address their representations through the Chair of the meeting)*
- 23/722** Representative matters, feedback from outside meetings attended by Councillors or the Clerk during March
- 23/723** Reports from sub-committees, working groups and portfolio holders not included elsewhere on the agenda:
- Community Engagement and Communications (incorporating PC Website)
 - The Dale
 - Tree survey
 - Memorial bench
 - Grazing agreement
 - Footpath Warden
 - Circulating monthly report to owners of land adjacent/containing footpaths
 - FroGS – summary update
 - The Mill – summary update
 - VHMC – summary update
- 23/724** Planning Committee
- Approve the minutes of meeting held on 15th March 2023

- 23/725** Village Environment/Maintenance
- School Sign update
 - Playing field – youth football
 - Village walk about comments and agree 2nd date for lower part of village
 - Fence on path (Corby Rd – Stonepit Dr). Review quotes
- 23/726** General Parish Council matters
- a) Land behind PC's garage
 - b) Coronation event
 - c) Consultations (NNC and other)
 - d) Co-option a new councillor for the vacant seat on the PC
 - e) Agree the Annual Parish meeting date – for groups and residents of Cottingham
- 23/727** Councillor and Clerk matters (e.g., training, holidays, anticipated absences)
- 23/728** Council Finances
- a) To pass a resolution to approve payment to be made as per schedule circulate prior to the meeting
 - b) Balances
 - c) Income Received / Invoices Raised
 - d) Audit details confirmed and shared
 - e) Agree Asset Register as at march 2023 - shared ahead of the meeting
- 23/729** Correspondence to Council received by, and circulated by The Clerk
- 23/730** Close and date of next meeting
- Proposed Annual Parish Council Meeting: Wednesday 3rd May 2023 at 7pm
Followed by a general Parish Council Meeting: Wednesday 3rd May 2023 at 7.30pm



Ms R Raj
Clerk to Cottingham Parish Council.