



Minutes of Cottingham Parish Council held on Wednesday 1st March 2023 at 7:00 pm at Cottingham Village Hall Annex, Berryfield Road, Cottingham.

- Attendees: Cllr G West-Robinson (Chair)
 Cllr D Grayson (Vice-Chair)
 Cllr O Davison
 Cllr T Russell
 Cllr M Curtis
 Cllr A Mackie
 Cllr S Morphy
- Ms R Raj (Clerk)
 Cllr Kevin Watt – NNC Ward Councilor
 PC Brad Wilson
 2 members of the public

	Action
<p>22/698 – Receive and approve apologies for absence. Cllr Mclean-Bowman <i>Note: There are currently 8 Cllrs and 1 Cllr vacancy</i></p>	
<p>22/699 – To receive declarations of interest under the Council’s Code of Conduct related to business on the agenda. Cllr Morphy declared a payment for approval on the schedule for March and a discussion of the Village Maintenance Mowing quotations for 2023 has a direct interest to her. <i>The Chair acknowledged this and, in accord with sections 4(t)iv, 14(b) and 14(g) of the Standing Orders, granted a dispensation permitting Cllr Morphy to remain in the meeting for that agenda item, but without a vote on it.</i></p>	
<p>22/700 – To receive and approve for signature the minutes of the Parish Council Meeting held on Wednesday 1st February 2023. RESOLVED – The minutes to be signed by the Chair as a correct record of the meeting. Proposed Cllr Davison and Seconded Cllr Grayson, voted – all in favour. To receive and approve for signature the minutes of the Parish Council Extraordinary Meeting held on Wednesday 8th February 2023. RESOLVED – The minutes to be signed by the Chair as a correct record of the meeting. Proposed Cllr Davison and Seconded Cllr Grayson, voted – all in favour, except 1 abstain.</p>	
<p>22/701 – Notes of matters arising from the minutes of previous Parish Council meetings not included on this agenda. 22/668 Empowerment funding application is completed. Requesting £860, it has been agreed with Middleton Parish Council this fund if granted will come into Cottingham PC’s bank account and The Clerk will manage the receipts and invoices relating to this. This is a pilot scheme is</p>	

<p>planned for either Tuesday or Thursday in the Village shop for 8 weeks.</p> <p>22/680 – There is no update on the letter Cllr West-Robinson has agreed to send to NNC Officer regarding the inaccurate information they passed onto to a Berryfield Road resident on regarding the responsibility of the maintenance surrounding the NNC owned garages.</p> <p>22/691 – It was agreed the PC will send a letter to NNC Planning department regarding feedback received from the residents of Cottingham during and after the extraordinary meeting on the 8th February.</p>	<p>CLERK</p> <p>GWR</p> <p>GWR & CLERK</p>
<p>22/702 – Report from North Northants Council.</p> <p>Cllr Watt updated the council on the following –</p> <ul style="list-style-type: none"> • Still waiting for a response from NNC Housing department regarding the over grown foliage around the garages on Berryfield Road. • If residents would like their green bin emptied from April onwards NNC are now taking the £40 per bin per year charge. • NNC approved their 2023/24 budget at their last full council meeting - 3% Increase on council tax plus 2% for adult and social care services. Council property rents will also be increasing by 7%. • 940 trees have been planted across North Northants. If FroGS would like to see if they can tap into this project for trees in Cottingham, they can try contacting Cllr Graham Lawson. • Cllr Davison asked about the Methodist Chapel conversion application and shared how CPC have requested that the NNC Planning Department conduct a site visit to see the parking issues first hand. 	
<p>22/703 – Constabulary matters.</p> <p>The monthly crime report sent by PC Wilson was shared with the council ahead of the meeting. PC Wilson confirmed he had completed a Beat Bus Surgery in 2 locations in the village on 14th February.</p> <p>Planned speed enforcement work has been cancelled due to work commitments elsewhere. PC Wilson requested if the council have any requests for police presents over the Kings Coronation weekend, or any other community events over the summer, to email the details to him asap and he will forward on to the relevant manager handling this.</p>	<p>GWR</p>
<p>22/704 – Public Participation.</p> <p>A member of the public enquired about the plans for the council to fill their vacant council seat. The Clerk explained now Democratic Services have confirmed that, having received no calls for election during the regulatory period of advertising the vacancy, the Council is permitted to co-opt to fill this vacancy. The Clerk recorded that the member of the public making this enquiry expressed an interest in becoming a candidate for co-option.</p>	
<p>22/705 – Representative matters feedback from outside meetings attended by Councillors or The Clerk during February.</p> <p>Cllr Grayson has attended a meeting regarding the Bus Services and confirmed - NNC has agreed to provide £1,500 match funding for the services. There is also a new bus timetable to display which he will send to The Clerk.</p>	<p>DG</p>
<p>22/706 – Reports from sub-committees, working groups and portfolio holders not included elsewhere on the agenda:</p> <ul style="list-style-type: none"> • <u>Road Safety and Highways Working Group</u> – The next meeting will be arranged for 14th or 21st March. Cllr Grayson has shared with the council and PC Wilson the statistics from the 2 speed warning signs in the village up to the end of December 2022. • <u>Community Engagement and Communications</u> (incorporating PC Website) – 	

<p>Cllr West-Robinson and the technical specialist assisting CPC have shared the draft site map on the Netwise platform with Cllr Grayson and The Clerk and are awaiting their comments. Cllr West-Robinson asked if any other councilors would like to join this working group and help manage the website going forward? Cllr Morphy volunteered.</p> <ul style="list-style-type: none"> • <u>The Dale</u> – Cllr Davison confirmed the Tree Survey has been booked for 15th March and the cost was confirmed at £550. • <u>Footpath Warden</u> – Thanks were expressed to our Footpath Warden for the monthly report which was shared with Council ahead of the meeting. Cllr West-Robinson and The Clerk to compile a list of land owners’ details to share the report with. Mr S Morphy agreed to assist with compiling this list. • <u>FroGS</u> – The meeting on 16th February included a guest speaker from Great Easton’s ‘Walk on the Wild Side’ scheme which the members found very interesting. The next meeting will be on Thurs 16th March at 7pm, Weston-by-Welland’s Environment Group will be guests at this meeting. All Cllrs are welcome, as are all Cottingham residents • <u>Mill Board</u> – Sarah Brant and Cllr West Robinson have now stepped as Co-Chairs of the Board of Trustees. Simon Medwell and Leigh Morrell are Chair and Vice-Chair respectively. 	<p>DG & CLERK SM</p> <p>GWR & CLERK</p> <p>ALL</p>
<p>22/707 – Planning Sub-Committee. Approval of minutes of meeting held on 23rd February, RESOLVED to accept the minutes, Proposed Cllr Curtis and Seconded Cllr Mackie, voted – all in favour.</p>	
<p>22/708 – Village Environment/Maintenance</p> <ul style="list-style-type: none"> ○ School Sign update – Received a quotation of £285 from our village maintenance contractor to remove the poorly installed pole and re-install it more securely and sufficiently well to meet the requirements of the sign and solar panel - RESOLVED to accept this quotation Proposed Cllr Cutris and Seconded Cllr Davison, vote all in favour, except 1 abstain. ○ Playing Field – youth football team are to mark out their pitch and begin practicing on Tuesday and Thursday evenings, commencing 18th April. It was agreed to request the grass is cut. It was agreed that a future CPC agenda will consider the matter of levying a charge for this use of the field. ○ Grazing Agreement renewal – The Finance Working Group discussed the agreement at a meeting earlier in the day and agreed there are no changes to be made to the agreement signed in 2022. RESOLVED to issue Mr Medwell with a contract for a further year, Proposed Cllr Davison and Seconded Cllr Grayson, vote all in favour. ○ A quotation has been received from Mr S Morphy to replace the fence on the Zig Zag path between Corby Road and Stonepit Drive. As per CPC’s Finance Regulations for proposed expenditure above £500, the Clerk will strive to obtain 2 additional quotations. 	<p>CLERK</p> <p>CLERK</p>
<p>22/709 – General Parish Matters</p> <p>a) Land behind PC’s garage. Lamb and Holmes solicitors now have all the paperwork the council have on the ownership of this land. We await a response from them regarding the next stage.</p> <p>b) Ownership at Windmill Close. Cllr Grayson and Curtis have also investigated the ownership of this land and have found paperwork relating to this in the council’s box of Deeds. This land appears to be owned by the Parish Council. This information will be passed to the FroGS group.</p>	

<p>c) Engagement with Rocking Estate regarding: Fly tipping. Cllr West-Robinson and The Clerk have reported the tipping in the estates field opposite the golf course. The Clerk to chase their response.</p> <p>d) Coronation Event. Next meeting on Thursday 2nd March with Middleton Parish Council to discuss details. Cllr West-Robinson, Grayson, Curtis and Morphy to attend. Cllr Curtis has purchased a King's Coronation flag. Details of the event are available on the website.</p> <p>e) Consultation (NNC and other). No new consultation to comment on.</p>	CLERK															
<p>22/710 – Councilor and Clerk matters (e.g. training, holiday, anticipated absence). Councillors requested to pass any leave dates onto The Clerk.</p>	ALL															
<p>22/711 – Finance</p> <p>a) To pass a resolution to approve payment to be made as per schedule circulated prior to the meeting. RESOLVED – Proposed Cllr Davison and Seconded Cllr Curtis, voted – all in favour except 1 abstain</p> <table border="1" data-bbox="132 775 1329 920"> <thead> <tr> <th>Payee</th> <th>Details</th> <th>Total Amount £</th> <th>VAT@ 20%</th> <th>Legal Authority</th> </tr> </thead> <tbody> <tr> <td>Rachel Raj</td> <td>Expenses for February 2023</td> <td>47.59</td> <td>1.66</td> <td>LGA 1972 s.112</td> </tr> <tr> <td>Steve Morphy</td> <td>Dale – Removal of fencing and moving tree Posts in the corner of High Street on grass verge</td> <td>40.00 60.00</td> <td></td> <td></td> </tr> </tbody> </table> <p>b) Balances. Balance of Unity Trust accounts as at 1st March 2023 – Current Acc. £11,144.82 Savings Acc. £15,093.49</p> <p>c) Income received – nothing received. Invoices raised – nothing raised. Quotations for village maintenance contractor for 2023 have been shared with the council ahead of the meeting. 10.5% increase per cut on village mowing (£190 increasing to £210) and 12.5% increase per cut on playing field mowing £80 increasing to £90). RESOLVED to accept the quotes, Proposed Cllr Grayson and Seconded Cllr Mackie, voted all in favour, except 1 abstain. It was agreed to share the green space maps produced for the asset Mapping project with the whole council.</p>	Payee	Details	Total Amount £	VAT@ 20%	Legal Authority	Rachel Raj	Expenses for February 2023	47.59	1.66	LGA 1972 s.112	Steve Morphy	Dale – Removal of fencing and moving tree Posts in the corner of High Street on grass verge	40.00 60.00			CLERK
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<p>22/712 – Correspondence received and circulated including: All emails for the council have been shared over the year and there are non that require any discussion or response.</p>																
<p>22/713 – Close time and date of next meeting Meeting closed at 8.49pm. Next Parish Council meeting agreed for Wednesday 5th April 2023 at 7:00pm.</p>	ALL															

Signed Chairman _____

Date _____