

Issued: Thursday 21st December 2023

To: All Cottingham Parish Councillors

From: Ms Rachel Faulkner, Clerk to Cottingham Parish Council

Dear Councillors

You are hereby summoned to a Parish Council Meeting of Cottingham Parish Council to be held in the Village Hall Annex, Berryfield Road, Cottingham, LE16 8XB on **Wednesday 3rd January 2024** at 7pm when the following business will be transacted.

AGENDA

- 24/840** Receive and approve apologies for absence
- 24/841** Receive declarations of interest under the Councils Code of Conduct relating to business on the agenda. *(Members should disclose any pecuniary interest in the business to be discussed and are reminded that, unless a dispensation has been granted by the Chair, the disclosure of a Disclosable Pecuniary Interest will require that member withdraws from the meeting room during the transaction of that item of business).*
- 24/842** Receive and approve for signature the minutes of the Parish Council Meeting held on Wednesday 6th December 2023.
- 24/843** Note of matters arising from the above minutes not included on this agenda for report only.
- 24/844** Public participation *(Parishioners are invited to address the council. The duration of this session is at the discretion of the Chair, but will normally not exceed 15 minutes. Speakers should address their representations through the Chair of the meeting).*
- 24/845** Finance.
- To pass a resolution to approve payments to be made as per schedule circulated prior to the meeting.
 - Balances.
 - Income Received / Invoices Raised.
 - Agree and accept the PC budget for 2024/25 financial year.
 - Agree Precept submission to be sent to NNC for 2024/25.
- 24/846** Report from North Northants Council
- 24/847** Constabulary matters and Police Liaison update
- 24/848** Summary reports / updates from sub-committees, working groups and portfolio holders
- Planning sub-committee
 - Road Safety & Highways working group
 - Governance
- Discuss the options to change the number of Monthly Parish Council meetings per year to from 11 to 10, missing meetings in the months of August and December in 2024 and going forward.
- Community Engagement and Comms (incorporating PC Website) working group

- The Dale working group (and tree warden)
Update on the quotations received and work awarded following the decision in the last PC meeting.
 - Friends of Green Spaces (FroGS) working group
 - Footpath warden
 - The Mill Trustees Board & Village Hall Management Committee liaison
- 24/849** Village Maintenance / environment

- 24/850** General Parish Council matters including but not limited to:
- Finalise the Yellow Lines response to the consultation
 - Councillor vacancy
 - Follow up on CommMiniBus report from Cllr Grayson
 - Signs advertising events outside Cottingham & Middleton - what is our stance?
 - Discussion on the proposal received last month regarding The Spread Eagle Car Park
 - Consultations
 - Cllr & Clerk matters (planned absence, training etc)

24/851 Correspondence to Council received by, and circulated by The Clerk

24/852 Close and date of next meeting:

Proposed November Parish Council Meeting **Wednesday 7th February 2024 at 7:00pm.**



Mrs R Faulkner
Clerk to Cottingham Parish Council.