

Issued: Thursday 1st February 2024

To: All Cottingham Parish Councillors

From: Ms Rachel Faulkner, Clerk to Cottingham Parish Council

Dear Councillors

You are hereby summoned to a Parish Council Meeting of Cottingham Parish Council to be held in the Village Hall Annex, Berryfield Road, Cottingham, LE16 8XB on **Wednesday 7th February 2024** at 7pm when the following business will be transacted.

AGENDA

- 24/857** Receive and approve apologies for absence
- 24/858** Receive declarations of interest under the Councils Code of Conduct relating to business on the agenda. *(Members should disclose any pecuniary interest in the business to be discussed and are reminded that, unless a dispensation has been granted by the Chair, the disclosure of a Disclosable Pecuniary Interest will require that member withdraws from the meeting room during the transaction of that item of business).*
- 24/859** Receive and approve for signature the minutes of the Parish Council Meeting held on Wednesday 3rd January 2024.
- 24/860** Note of matters arising from the above minutes not included on this agenda for report only.
- 24/861** Public participation *(Parishioners are invited to address the council. The duration of this session is at the discretion of the Chair, but will normally not exceed 15 minutes. Speakers should address their representations through the Chair of the meeting).*
- 24/862** Finance.
a) To pass a resolution to approve payments to be made as per schedule circulated prior to the meeting.
b) Balances.
c) Income Received / Invoices Raised.
- 24/863** Report from North Northants Council.
- 24/864** Constabulary matters and Police Liaison update.
- 24/865** Planning Sub-Committee.
a) Receive and approve for signature minutes from the last meeting – 17th January 2024.
b) Update from Cllr Davison on information regarding new build on Rockingham Road.
c) Any further Planning matters to be discussed.
- 24/866** Governance
As per the October 23 minutes agree a small working group to review the Standing Orders ahead of the Mays Annual Parish Council meeting.
- 24/867** Summary reports / updates from sub-committees, working groups and portfolio holders

- Road Safety & Highways working group - Update from recent meeting and confirm next meeting date set as 5th March 2024.
- Community Engagement and Comms (incorporating PC Website) working group - Update from Cllr West-Robinson on the data migration into new website platform.
- The Dale working group (and tree warden).
- Friends of Green Spaces (FroGS) working group.
- Footpath Warden's report.
- The Mill Trustees Board & Village Hall Management Committee liaison

24/868 Village Maintenance / environment

24/869 General Parish Council matters including but not limited to:

- Discussion on the proposal received regarding The Spread Eagle Car Park
- Consultations
- Date for Annual Parish Council Meeting
- Cllr & Clerk matters (planned absence, training etc)

24/870 Correspondence to Council received by, and circulated by The Clerk

24/871 Close and date of next meeting:

Proposed November Parish Council Meeting **Wednesday 6th March 2024 at 7:00pm.**



Mrs R Faulkner
Clerk to Cottingham Parish Council.