



Cottingham Parish Council

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Minutes of Cottingham Parish Council Meeting held on Wednesday 3rd January 2024 at 7:00 pm at Cottingham Village Hall Annex, Berryfield Road, Cottingham.

Attendees: Cllr G West-Robinson (GWR) – Chair
Cllr D Grayson (DG) – Vice-Chair
Cllr T Russell (TR)
Cllr S Morphy (SM)
Cllr M Curtis (MC)
Cllr A Mackie (AM)

1 vacant seat

Mrs R Faulkner (Clerk)
Mr S Morphy – Parish Maintenance Contractor (STEVE)
Mr P Crane

	Action
24/840 – Receive and approve apologies for absence. Cllrs Davison and Mclean-Bowman.	
24/841 – To receive declarations of interest under the Council’s Code of Conduct related to business on the agenda. None received	
24/842 – To receive and approve for signature the minutes of the Parish Council Meeting held on Wednesday 6 th December 2023. There were not enough Councillors present who were at the December meeting to approve these minutes. They will be re-presented at the February meeting.	CLERK
24/843 – Notes of matters arising from the minutes of previous Parish Council meetings not included on this agenda. 23/835 – As Cllr Davison is absent at this meeting the council awaits an update on this item from the December meeting. 23/831 – Cllr West-Robinson has spoken to the Great Eastern Church and Village Hall Committee regarding advertisement signs put up in the village without discussion with CPC. Apologies were received from both groups. It was agreed that GWR will formulate a simple procedure which represents our stance going forward regarding non-parish organisations who wish to put up event signage within Cottingham.	OD GWR

24/844 – Public Participation.

Steve Morphy checked on the progress of the moving 30mph sign on Rockingham Road. Cllr Grayson and Russell have no further information on this at this time.

Following a separate meeting between Cllr West-Robinson, Grayson, Curtis and Russell and Mr Peter Crane the councilors vacancy was discuss. It **RESOLVED** that Mr Peter Crane is to be Co-opted onto the Parish Council, Mr Crane accepted this offer and it was agreed once the relevant paperwork is signed he will be summoned to the next meeting as a Councillor for Cottingham Parish Council.

Proposed by Cllr West-Robinson and Seconded by Cllr Grayson, vote – all in favour.

CLERK

24/845 – Finance.

a) To pass a resolution to approve payment schedule circulated prior to the meeting.

RESOLVED – Proposed Cllr Mackie and Seconded Cllr Russell, voted – all in favour.

CLERK

Payee	Details	Total Amount £	VAT@ 20%	Legal Authority
Rachel Faulkner	Expenses for December 2023	47.59	1.66	LGA 1972 s.112
LE16	September Newsletter (late invoice)	100.00		
Bridget Wildman	Refund of Plants purchased on behalf of FroGS	6.00		
Wave	Dale water trough cost	35.13	-	
NCALC	Training charge – GWR Code of Conduct course	42.00	8.40	

b) Balances – Current A/c £7,280.85 and Savings A/c £15,459.72 (incl. £106.42 interest received 31/12/23)

c) Income Received – None received

Invoices Raised – None raised.

d) Agree and accept the PC budget for 2024/25 financial year.

RESOLVED to accept the final version circulated ahead of the meeting to the whole council.

Proposed Cllr Grayson and Seconded Cllr Mackie, voted – all in favour.

e) Agree Precept submission to be sent to NNC for 2024/25

RESOLVED The Clerk will complete the relevant form requesting a precept of £23,769 from NNC.

This is based on the budget calculation for 2024/25 less the predicted income.

Proposed Cllr West-Robinson and Seconded Cllr Mackie, voted – all in favour.

CLERK

24/846– Report from North Northants Council.

Apologies received from Lenny McIlhatton and Brian Houston.

No report was received the NNC Ward Councillors

24/847 – Constabulary matters.

PC Wilson sent his apologies. His report covering the last 2 months was circulated ahead of the meeting.

Cllr Russell had nothing to report.

24/848 – Summary reports / updates from sub-committees, working groups and portfolio.

- Planning Sub-Committee

<p>Cllr Mackie attended the West Corby SUD meeting in December and agreed to send a report to the Council</p> <p>The Village Hall annex has been booked for a public consultation regarding the West Corby SUD on Friday 12th and Saturday 13th January. The Council agreed to hold a Planning Committee meeting on Wednesday 17th January to compile a formal response to the consultation from the CPC. Cllr West-Robinson and The Clerk to promote this meeting to the residents.</p> <p>Note carried over from December minutes in which Cllr Davison agreed to investigate a new build house on Rockingham Road</p> <ul style="list-style-type: none"> • <u>Road Safety & Highways working group.</u> Next meeting planned for Tuesday 16th January. • <u>Governance</u> Discuss the options to change the number of monthly Parish Council meetings per year to from 11 to 10, missing meetings in the months of August and December in 2024 and going forward. This point was discussed and it was agreed to leave the meetings at 11, however to discuss in October/November if there are enough Councillors available to hold a December meeting. • <u>Community engagement and Communications</u> (incorporating PC Website) A meeting/training session has taken place between Cllr West-Robinson, Charlotte and The Clerk and content will start to be uploaded onto the new website. Cllr West Robinson hopes to bring an example to the next PC meeting. • <u>The Dale working group (Cllrs Morphy and Davison) and tree warden (Cllr Davison)</u> The company award the Dale tree work have confirmed they will complete this at the end of January. The Clerk is still dealing with the playing field tree work. • <u>FroGS</u> There is currently no update on the recent grant application with Rockingham Forest. However, members of the FroGS have tested the soil and ready to produce a planting plan to accompany the grant application. The latest NCALC updated asked councils to discuss Biodiversity within their community. It was agreed this will be included at the next FroGS meeting and noted that as a village Cottingham PC already work with a Dale and Tree Warden and a Footpath Warden who reports back to the council each month. The Council also work alongside local farmers as appropriate. • <u>Footpath Warden</u> The Footpath Warden's report was circulated ahead of the meeting. Nothing to discuss further on this month's report. • <u>Mill Board & VHMC</u> The Mill committee have agreed to press ahead with plans to install a bar into the village hall. The VHMC have agreed to some minor alterations in the hall. The Mill car park gateway spec has been passed to the NNC Planning Committee. 	<p>AM</p> <p>ALL GWR & CLERK</p> <p>OD</p> <p>DG, AM, TR, TMB & CLERK</p> <p>GWR & CLERK</p> <p>CLERK</p>
<p>24/849 – Village Maintenance / environment.</p> <p>The agreed points recorded at the December PC meeting to include in the response letter to the Yellow Lines on High Street/Mill Road consultation were adjusted slightly as it was suggested we</p>	

do not ask for the work to wait until The Mill carpark is completed. The Clerk and Cllr Grayson agreed to update the letter and send that in Kier Transportation by the due date.	CLERK & DG
Steve Morphy also brought to the Council's attention the tree behind the bus shelter on Corby Road. The Council requested a price for the work as it was deemed a Health and Safety issue to the stone wall below it.	STEVE & CLERK
<p>24/850 – General Parish Council matters including but not limited to -</p> <ul style="list-style-type: none"> • Councillor Vacancy The Vacancy was been filled and agreed earlier in the meeting. • Update on Welland Wanderer bus from Cllr Grayson. Cllr Grayson and Russell attended a meeting regarding an alternative service called CommMiniBus. Cllr Grayson has shared the information received at that meeting with the council and has a further follow up meeting to attend. It is Cllr Grayson's opinion that we will not be replacing our current bus service with an alternative that matches or is an improvement on the currently service we receive. • Consultation – NNC Budget Consultation closing date 26th January – Councillors were encouraged to responded to this on an individual basis. West Corby SUD Public Consultation – details available in the village hall on Friday 12th and Saturday 13th January. Meeting planned for 17th January to formulate a response on behalf of the PC. Eastern/Central European and live in Northampton – No comment required. • Cllr and Clerk matters (planned absence, training etc) Several councillors shared holiday dates with the Clerk. 	<p>ALL</p> <p>ALL</p> <p>CLERK</p>
<p>24/851 – Correspondence received by and circulated by The Clerk.</p> <p>Weekly correspondence from NCALC have already be shared and any other relevant emails have been forwarded to the Council as and when they arrived.</p> <p>Emailed received from Mr Wildman regarding dog fouling – email was shared with the council and a response was discussed, The Clerk to respond back to Mr Wildman.</p> <p>Email received from Ms Parks regarding the net on the playing field. The Clerk has already responded with the plans for the trees to be pollarding and the net fixed.</p>	<p>CLERK</p> <p>CLERK</p>
<p>24/852 – Close time and date of next meeting.</p> <p>Meeting closed at 8.49pm.</p> <p>The Parish Council next meeting will be Wednesday 7th February 2023 at 7.00pm</p>	ALL

Signed Chairman _____ Date _____