

Minutes of Cottingham Parish Council Meeting held on Wednesday 7<sup>th</sup> February 2024 at 7:00 pm at Cottingham Village Hall Annex, Berryfield Road, Cottingham.

Attendees: Cllr G West-Robinson (GWR) – Chair  
 Cllr D Grayson (DG) – Vice-Chair  
 Cllr T Russell (TR)  
 Cllr S Morphy (SM)  
 Cllr M Curtis (MC)  
 Cllr T Mclean-Bowman (TMB)  
 Cllr P Crane (PC)

Mrs R Faulkner (Clerk)  
 Mr S Morphy – Parish Council Maintenance Contractor (SKM)  
 PC Brad Wilson  
 3 members of the public (1 joined the meeting at 7.30pm)

	Action
<p><b>24/857</b> – Receive and approve apologies for absence.</p> <p>Cllrs Davison and Mackie.</p>	
<p><b>24/858</b> – To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</p> <p>Cllr Morphy declared an interest in a payment for approval on the schedule for January. In accord with sections 4(t)iv, 14(b) and 14(g) of the Standing Orders, granted a dispensation permitting Councillors to remain in the meeting for that agenda items, but without a vote.</p>	
<p><b>24/859</b> – To receive and approve for signature the minutes of the last two Parish Council Meeting held on Wednesday 3<sup>rd</sup> January and Wednesday 6<sup>th</sup> December 2023.</p> <p><b>RESOLVED</b> – The minutes to be signed by the Chair as a correct record of the January meeting minutes. Proposed Cllr Curtis and Seconded Cllr Mclean-Bowman, voted – all in favour.  <b>RESOLVED</b> – The minutes to be signed by the Vice-Chair who chaired the December meeting as a correct record of the meeting minutes. Proposed Cllr Grayson and Seconded Cllr Mclean-Bowman, voted – all in favour who attended in December and are present at this meeting, 4 abstained (not present at December's meeting).</p>	

**24/860** – Notes of matters arising from the minutes of previous Parish Council meetings not included on this agenda.  
 Cllr West-Robinson acknowledged and welcomed Cllr Crane on behalf of the whole Council as he has joined the Council for his first full Council meeting.  
 23/850 – Cllr Grayson has shared the minutes of the last meeting regarding the Welland Wanderer’s future. NNC have confirmed that they will be taking over the WW alongside other rural routes. What service the village will receive is not clear at this time. It is likely that, after March 2024, our budgeted contribution payment will not be required. However it was agreed that this money will be held under this budget heading as a contingency in case contribution to the service is necessary at a later date.

**CLERK**

**24/861** – Public Participation.  
 Steve Morphy checked again on the progress of moving the 30-mph sign on Rockingham Road. Cllr Grayson and Russell have no further information on this currently.  
 [The Chair re-opened Public Participation at 7.30pm to permit a member of the public who arrived late to speak – see below]  
 The member of the public (a landowner, not a village resident) asked if he could leave some information packs with the Clerk regarding outline development proposals for the field on Rockingham Road behind the roadside car parking, notwithstanding the relevant prohibitive conditions in the Neighbourhood Plan for Cottingham. The Clerk will share with the council and formally acknowledge receipt.

**CLERK**

**24/862** – Finance.  
 a) To pass a resolution to approve payment schedule circulated prior to the meeting. The Clerk clarified there was a further VHMC invoice to add to V.2 The Council received making the total owed to the VHMC now £75.00  
**RESOLVED** – Proposed Cllr Mclean-Bowman and Seconded Cllr Crane, voted – all in favour, except 1 abstain on grounds of declared interest.

Payee	Details	Total Amount £	VAT@ 20%	Legal Authority
Rachel Faulkner	Expenses for January 2024	56.08	1.66	LGA 1972 s.112
LE16	January Newsletter	100.00	-	
Steve Morphy	Replacement posts corner of High St grass verge	60.00	-	
Weldon Tree & Landscapes	Completion Dale tree work as per quote	1596.00	266.00	
WNC Pension Department	Separate detail sent relating to these payments	See email		
VHMC	Jan 24 Invoice and missing Dec meeting invoice	63.00		

b) Balances – Current A/c £6,348.83 and Savings A/c £15,459.72  
 c) Income Received – None received  
 Invoices Raised – None raised.

It was agreed that, going forward, each monthly Employer’s contribution to the Local Govt Pension Scheme will not be brought publicly to Council for data protection reasons. Cllrs are aware of the formula being applied for 2024/25, and are at liberty to request details of precise values in confidence at any time. Cllrs who authorise bank payments will, of course, be aware each month.



<ul style="list-style-type: none"> <li>• <u>The Dale working group (Cllrs Morphy and Davison) and tree warden (Cllr Davison)</u> Dale tree work has been completed and the playing field tree work will commence on Monday 4<sup>th</sup> March. The Clerk to inform the houses along the bottom of Berryfield Road who back onto the field. The net also needs to be removed and the pole straightened while the trees are being pollarded.</li> </ul> <p>Plans and costs were discussed relating to the 315 free trees due to be delivered by the Woodlands Trust at the end of the month. SKM and Cllr West-Robinson propose planting in a rectangular area at the far end of the dale and have costed out the posts, barbed wire, tree protectors and fencing labour at approximately £700. Planting and fencing has to complete before the cattle are put into the Dale on 1<sup>st</sup> April. Council agreed this expenditure and the Clerk/RFO will decide which 2024/25 budget head detail will be employed. The Grazier is aware and is in agreement with the work and the reduction of £5 from the invoice for 2024/25. FroGs will co-ordinate a community ‘picnic &amp; planting’ event on Saturday 16<sup>th</sup> March (17<sup>th</sup> if weather is bad on 16<sup>th</sup>). The school has been invited to take part and FroGS will promote it in the villages through the usual channels. It was suggested the ET and Radio Corby are invited for publicity – The Clerk to use her contacts</p> <ul style="list-style-type: none"> <li>• <u>FroGS</u> Amendments and added detail to the ‘Bide Awhile’ project plan and grant application, largely suggested by Rockingham Forest Vision and their partners, have been made and will be submitted shortly. The optics look positive. The next FroGS meeting is Thursday 8<sup>th</sup> February 2024.</li> <li>• <u>Footpath Warden</u> The Footpath Warden’s report was circulated ahead of the meeting. Nothing to discuss further on this month’s report. The Chair and the Clerk have conveyed thanks on Council’s behalf.</li> <li>• <u>Mill Board &amp; VHMC</u> The next Mill meeting is planned for Monday 12<sup>th</sup> February. The new gateway work off Mill Road has been put out to tender. The Mill committee have published a list of event dates (see village newsletter). The fete will be on 13<sup>th</sup> July 2024. VHMC have received the depreciation report from NNC, it includes a list of requests to be addressed and copies of certificates for things like fire alarms etc. A solicitor has been employed to work on the transfer of the lease from the VHMC to the Mill.</li> </ul>	<p>CLERK &amp; SKM</p> <p>SKM, SM &amp; GWR</p> <p>CLERK</p>
<p><b>24/868</b> – Village Maintenance /Environment.</p> <p>Removal of the leaning tree on Corby Road by the bus stop, highlighted as urgent and high risk to wall, persons and property at January’s meeting, has been costed at £250. Cllr Davison has contacted NNC in view of this falling within the Conservation Area but hitherto no response has been received by Council. From a Health and Safety point of view it was agreed this work needs to be completed before this tree fall on it own.</p> <p><b>RESOLVED</b> to remove the tree on Health and Safety grounds. Proposed by Cllr West-Robinson and Seconded by Cllr Russell, voted all in favour.</p>	<p>SKM</p>

<p><b>24/869</b> – General Parish Council matters including but not limited to -</p> <ul style="list-style-type: none"> <li>• Discussion about the Spread Eagle Car Park. Hitherto a formal, detailed proposal has not been received. The Council await further information from Cllr Davison</li> <li>• Consultations – There are no consultations that require comment at this time.</li> <li>• Date for the Annual Parish Council Meeting. It was agreed to hold this meeting on 1<sup>st</sup> May at 7:00pm and run automatically into the May PC meeting.</li> <li>• The Annual Parish Meeting date was agreed as Wednesday 17<sup>th</sup> April at 6:30pm.</li> <li>• Cllr and Clerk matters (planned absence, training etc) The Clerk will take February half term as holiday Monday 19<sup>th</sup> – 26<sup>th</sup> February 2023</li> </ul>	<p><b>OD</b></p> <p><b>ALL GWR</b></p>
<p><b>24/870</b> – Correspondence received by and circulated by The Clerk.</p> <p>Weekly correspondence from NCALC have already be shared and any other relevant emails have been forwarded to the Council as and when they arrived.</p> <p>A further email reply has been received from Ms Parks regarding moving the football goal posts 90 degrees to the right. The cost of moving the post has not been budgeted for 2024/25. It was agreed that discussions as to cost and feasibility will continue but for now the net pole will be straightened as agreed when the trees are pollarded. The Clerk to feed this back to Ms Parks.</p> <p>A resident on Rockingham Road has approached Cllr West-Robinson by email to express concerns to the trees being planted in the gate way to a field on Rockingham Road opposite the bench and enquire if this is a protected view. Cllr Grayson agreed to investigate the Neighbourhood Plan for relevant information.</p> <p>CPRE have been back in touch with Cllr West-Robinson regarding the possibility that Council may renew its subscription. Further communications between Chair and CPRE to take place.</p>	<p><b>CLERK</b></p> <p><b>DG</b></p> <p><b>GWR</b></p>
<p><b>24/871</b> – Close time and date of next meeting.</p> <p>Meeting closed at 8.43pm.</p> <p>The Parish Council next meeting will be Wednesday 6<sup>th</sup> March 2023 at 7.00pm</p>	<p><b>ALL</b></p>

Signed Chairman \_\_\_\_\_ Date \_\_\_\_\_