

Issued: 29th May 2024

To: All Cottingham Parish Councillors

From: Ms Rachel Faulkner, Clerk to Cottingham Parish Council

Dear Councillors

You are hereby summoned to a **Parish Council Meeting** of Cottingham Parish Council to be held in the Village Hall Annex, Berryfield Road, Cottingham, LE16 8XB on **Wednesday 5th June 2024** at 7pm when the following business will be transacted.

AGENDA

- 24/915** Receive and approve apologies for absence
- 24/916** Receive declarations of interest under the Councils Code of Conduct relating to business on the agenda. *(Members should disclose any pecuniary interest in the business to be discussed and are reminded that, unless a dispensation has been granted by the Chair, the disclosure of a Disclosable Pecuniary Interest will require that member withdraws from the meeting room during the transaction of that item of business).*
- 24/917** Receive and approve for signature the minutes of the Annual Parish Council Meeting held on Wednesday 1st May 2024.
- 24/918** Note of matters arising from the above minutes not included on this agenda for report only.
- 24/919** Public participation *(Parishioners are invited to address the council. The duration of this session is at the discretion of the Chair, but will normally not exceed 15 minutes. Speakers should address their representations through the Chair of the meeting).*
- 24/920** Finance.
- a) To pass a resolution to approve payments to be made as per schedule circulated prior to the meeting.
 - b) Balances.
 - c) Income Received / Invoices Raised.
 - d) Proposal to pre-approve regular monthly payments relating to staffing costs, salary, pension
- 24/921** Governance – Policies and other Governance Documents
- Accept and adopt the new model Financial Regulations
- 24/922** Report from North Northants Council.
- 24/923** Constabulary matters and Police Liaison update.
- 24/924** Summary reports / updates from sub-committees, working groups and portfolio holders
- Planning Committee
 - Present delayed annual report
 - Tree felled on Berry Road
 - Road Safety & Highways working group

- Community Engagement and Comms (incorporating PC Website) working group
- The Dale working group (and tree warden).
- Friends of Green Spaces (FroGS) working group
- Footpath Warden's report.
- The Mill Trustees Board & Village Hall Management Committee liaison

24/925 Village Maintenance / environment

24/926 General Parish Council matters including but not limited to:

- a) Grant/project work update
- b) Village Fete – Saturday 13th July
- c) Welland Wanderer Bus Services update
- d) Neighbourhood Plan review
- e) Consultations received

24/927 Correspondence to Council received by, and circulated by The Clerk

24/928 Close and date of next meeting –

July Parish Council Meeting Wednesday 10th July 2024 at 7pm



Mrs R Faulkner

Clerk to Cottingham Parish Council.